



COVID-19 Infection Prevention and Control Policy

1. Symptoms and Exposure Screening

- Practitioners may not enter the clinic if they are unwell and have a COVID-19 test before returning to practice.
- Clients must be screened for COVID-19 symptoms and exposure risk. Every client **MUST** be screened at the time of booking their appointment and verbally on arrival at the clinic.
- Any client/support person with symptoms or with someone in their household that has symptoms is not allowed to enter the clinic.

2. Vaccines and Vaccine certificates

- All practitioners are fully immunised
- Both **vaccinated and unvaccinated clients are welcome** and are offered the same services **regardless of their vaccination status**. However, **vaccination status and certificate will be checked** for risk assessment purposes.
- If a client chooses not to present a vaccination certificate in GREEN LIGHT, restrictions will apply. Close contact businesses — face coverings for staff, 1-metre distancing**

3. Contact Tracing Compliance

- All clients AND practitioners are **REQUIRED** to scan the **QR code** on arrival regardless of the reason for entering the clinic.
- Alternatively, clients can sign in using the sign-in sheet in the reception area.
- These **are requirements from the Ministry of Health** and are not optional.

4. Physical Distancing

- Clients are **discouraged from bringing a support person to their appointment**. If it is absolutely necessary, this must be discussed prior with the practitioner. Should a support person accompany a client, they must **either enter the consultation room also, or wait outside on the street**, whilst the client attends their appointment, **they may not wait in the waiting area**.
- Clients are asked to enter the clinic at their **exact appointment time** to minimise the number of people in the waiting room.
- Waiting room seating is rearranged to ensure **physical distancing of >1m**.
- No contact greeting**. Clients and practitioners must remain distanced from others where possible.
- Signage is used to remind patients about physical distancing.
- Practitioners and clients must wear masks** in the common spaces

Applicable at green light Applicable at orange light Applicable at red light

5. Environmental Cleaning and Hygiene

			Anyone entering the clinic including practitioners MUST be wearing a mask or face covering unless they have an exemption. A supply of masks medical-grade masks is available for anyone who may require one.	
			Signage is used around the clinic to promote hand hygiene and cough/sneeze etiquette	
			Clients are to wash or sanitise hands on arrival and departure.	
			There will be hand sanitiser and tissues available in every room at the clinic and outside the entrance. Practitioners can offer sanitiser to clients as they enter the clinic.	
				Magazines and children's toys are removed from the waiting room.
				Ventilation is to be maximised by opening windows where possible.
				The addition of a HEPA air purifier filtration unit to consultation rooms is recommended. This will increase ventilation when the temperature does not allow for the windows to be opened.
				High contact surfaces are to be regularly wiped down with a cleaning solution and a paper towel
				All practitioners are asked to contribute to this cleaning effort in the shared clinic spaces. High contact surfaces include: Door handles, edges of the doors, chairs, reception desk, keyboard, EFTPOS machine, kitchen sink and tables.
			The clinic bathroom will be locked – but can be opened to clients with urgent needs.	
			The bathroom is to be wiped down immediately after a session in which it was used by a client.	
				The clinical environment will be thoroughly cleaned weekly.
				Waste management
			Pedal bins have been installed in every clinic room.	
			All Personal Protective Equipment disposal takes place in the clinic room.	
			The contents room bins are safely disposed of to the main clinic bin at the end of their working day.	
				Practitioners that use linen in their consultations must dispose of their linen after each client safely and hygienically, and provide fresh linen for each client.

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